

**Haw Creek Community Association
Board of Directors' Meeting Minutes**

September 11, 2018 - 7:00 PM

St. John's Episcopal Church – 290 Old Haw Creek Rd.

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**To be approved at
the next Board of
Directors' Meeting**

Attending Board Members

- Nancy Baker
- Amanda Danner – VICE PRESIDENT
- Mike Doucette
- Kelly Kerr
- Kathryn Liss
- Barber Melton
- Jason Monstrola
- Caroline Noor – PRESIDENT

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- Welcome- Caroline Noor – Call to order at 7:05 PM
 - Approval of September membership meeting minutes
 - Amanda made a motion to approve the September membership meeting minutes as presented, Nancy seconded. All in favor.
 - Community Clean-Up Update
 - GreenWorks will provide vests, bag, grabbers, etc. for the cleanup. We will need to give them a ballpark number of participants the week before and Jason will pick up the supplies.
 - Discussion of what area to clean up. Everyone to meet at the Creekside parking lot at 9:00 am.
 - Communicate the event by email blast, Facebook event and posts, NextDoor event and posts, and a flyer at the library.
 - Trick or Treat Event Update
 - Board discussed promoting houses available for trick-or-treating. Decision to focus our efforts on promoting the community meeting. HCCA to promote NextDoor's Trick-or-Treat function instead.
 - Christmas Party Update
 - The Events Committee will take the lead on planning the annual holiday party. Traditionally, HCCA provides a main dish and neighbors bring sides and desserts.
 - Planning update to be shared at the October BOD meeting.
 - Community Vision Meeting Update
 - Committee recommends hiring Kathy Marth as the facilitator for the first community meeting on October 23 at the rate of \$300. Recommend setting out a basket for donations at the meeting to help with any future costs.
 - Nancy made a motion to approve to hire Kathy Marth as a facilitator for the October 23 meeting, Kathryn seconded. All in favor.

- Discussion on ways to increase community engagement and participation in the meeting. Caroline will get a quote on sending a postcard to all neighbors.
- The joint committee will have a pre-planning meeting with Kathy to discuss format and logistics for the meeting. Caroline will be the only one to communicate with Kathy to be respectful of her time and the scope of work.
- Meeting adjourned at 7:40 PM

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