

**Haw Creek Community Association  
Board of Directors' Meeting Minutes**

April 3, 2018 - 7:00 PM

St. John's Church – 290 Old Haw Creek Rd.



**Attending Board Members**

1. Nancy Baker
2. Amanda Danner – VICE PRESIDENT
3. Mike Doucette
4. Kathryn Liss
5. Paula Marzella – SECRETARY
6. Barber Melton
7. Jason Monstrola
8. Caroline Noor – PRESIDENT
9. Denise Wilbanks – TREASURER

**Attending City Representatives**

1. Josh Veridal – Community Resource Officer
2. Brenda Mills – Neighborhood Coordinator

**Attending Community Members**

1. Chris Pelly
2. Thomas Wolfe
3. Lisa Thomas
4. Kim Masnick

- Welcome- Caroline Noor – President –Call to order at 7:03 PM
- Approval of March meeting minutes by motion from Nancy and second from Kathryn
- Community Resource Officer Update from Josh Veridal
  - Reports two statistics each month when attending meetings
  - From 3/3-4/3-13 reported incidents, including three property crimes
  - Calls for service – 56, which includes proactive crime prevention such as police sitting at park, checking on trespassing issues, foot patrols, traffic stops, radar, traffic enforcement, etc.
  - Members can review calls and reports on [communitycrimemap.com](http://communitycrimemap.com)
- Financial Update from Denise Wilbanks (attached)
  - As 1/1-3/31 - \$1,959.76 income; total expenses \$146 for website expenses
  - 2018 proposed budget presented with vote in May; revenues and expenses based on 2017 numbers; conservative estimate of expenses would provide funding for yet-to-be determined projects for the year

- Need to pay website hosting fee in May; Discount of \$175 for paying for 5 years at once versus paying \$100 per year. Nancy made a motion to pay web hosting for 5 years. Barber Second. Motion passed.
- By-laws Update
  - Discussion: do the by-laws still serve us and what do we need to clarify and update to serve the community better
  - Denise, Jason, and Caroline will lead the committee for updating by-laws.
  - Prepare for members and attorney review and vote on at next community members meeting
- Communication
  - Electronic newsletter – tabling mail newsletter to next month but planning to explore doing a mailed newsletter this year.
  - Working on setting up Google Drive for board members to access board materials and ease board member transitions
  - Website – minutes and financials will be added to Community News section
  - Get involved signup sheet – Kathryn and Amanda volunteered to spearhead contacting all the people that want to get involved
  - Amanda will mail cards to welcome to new community members
  - Kathryn – Wants HCCA to do more communicating on Nextdoor and Facebook
- Events
  - April 21 – Community Yard Sale
    - About 24 homes participating already
    - Caroline getting a quote for yard sale sign that says “Yard sale this Saturday” so it could be used every year
    - Kathryn – connect with neighbors during yard sale and asking questions to them about what they want in the community. (Questions attached)
  - August 7 – National Night Out from Lisa Thompson
    - Lisa introduced Brenda who described NNO organization, the event and what they need from us
    - Application for event for NNO to Brenda
    - Lisa gave suggestions for finding sponsors, booths and who will want to attend
    - Target will provide food and help sponsor event
    - Suggesting other venues besides Bullman Park
    - We need to form a committee for event and someone to chair the event.
    - Will be a 2-hour event from 6-8 pm.
    - Josh discussed getting police and citizens more connected. It is a big event for the police.
- City and County Update from Barber Melton
  - Bus schedule update is time sensitive
    - Because of low ridership in Haw Creek, the City is considering reducing the bus schedule to 4 times a day.

- The bus currently comes once an hour and they want to switch to four times a day during peak hours.
  - We need to know from community what times we need the bus to come through.
  - Go to project page on the City's website for the proposed bus schedule changes.
  - We need to get the information to the community. Do people know about Mountain Mobility and other resources?
  - We need feedback by April 15<sup>th</sup> to present to the city.
- Signing up for social media alerts from the city will help people get information. FB: Asheville City Government.
- Neighborhood Advisory Committee (NAC) will be involved in the search for a new city manager. There will be public meetings.
- City doing a 7-month bike share feasibility study paid for with federal money
- Comprehensive Plan (Comp Plan) is an overall look at city such as bike lanes, trails, parks, roads, etc. Planning department will come to Haw Creek to discuss plans. Comprehensive plan is a strong suggestion for the community rather than a law
- Plan on a Page is short and was put together using input from survey monkey, in-person meetings, emails, and feedback. Visit the City's Community Services website to see Haw Creek's Plan on a Page.
- Brenda Mills – discussed how vision plan works. Divided into corridors. How do we address our corridor?
- How does HCCA address the items that we need to for the vision plan, including walkability, bike-ability, greenways, library, sidewalks, etc.?
- City is working on connecting sidewalks where there are no sidewalks.
- Moving conversation forward to give input for Comp Plan. We need the template to work on to get the community ideas in place. We need to share currently plan on a page as a framing document to send out to community.
- Discussion – Haw Creek Vision Plan takes about 2 years to put together.
- Next Board Meeting – suggestion for switching day of board meeting to Thursday.
  - Discussion on where we post for meetings and how much we post that meeting. Motion to move meetings to the first Thursday of each month at St. John's. Posting a week ahead on Facebook and Nextdoor.
  - Next meeting is Thursday, May 3 at 7:00 pm at St. John's
- Public Comments:
  - Chris Pelly – Plan on the page. Wants more responsiveness from the board for sidewalks and for the Board to take the lead for providing bike lanes and sidewalks to the community and wants more community meetings.
  - Thomas Wolfe – Comments on attending community meeting.
- Meeting adjourned at 8:40 PM

**Haw Creek Community Association  
2018 Financial Update  
For the Period 1/1/18 to 3/31/18**

**Balance for 1/1/18** **6,754.00**

**Income:**

<b>Dues</b>	<b>1,379.76</b>
<b>Business Sponsor</b>	<b>580.00</b>
<b>Total Revenues</b>	<b>1,959.76</b>

**Expenditures:**

<b>New Web Site</b>	<b>146.00</b>
<b>Total Expenditures</b>	<b>146.00</b>

**Excess of Revenues over Expenses** **1,813.76**

**Balance 3/31/18** **8,567.76**

**Haw Creek Community Association  
2018 Projected Budget  
For the Period 1/1/18 to 12/31/18**

**Balance for 1/1/18** 6,754.00

<b>Projected Income:</b>	<b>2018 Projected Income</b>	<b>2017 Actual Income</b>
Dues and Donations	2,500.00	2,221.00
Business Sponsorships	1,200.00	975.00
Sticker Sales	100.00	181.00
Bake Sale	0.00	69.00
Yard Sale Proceeds	0.00	98.00
Picnic Proceeds	0.00	556.00
Other Revenues	500.00	0.00
<b>Total Projected Revenues</b>	<b>4,300.00</b>	<b>4,100.00</b>

<b>Projected Expenditures:</b>	<b>2018 Projected Expenses</b>	<b>2017 Actual Expenses</b>
Coalition of Asheville Neighborhoods Dues	-50.00	-50.00
Postmaster ( PO Box Rental)	-76.00	76.00
St. John's Church Donation	-250.00	-250.00
Office Suplies: Stamps/Copies/Etc.	-200.00	-208.00
National Night Out	-300.00	-267.00
Community Events/Potlucks	-500.00	-718.00
Website Hosting (5-years)	-325.00	0.00
Website Expenses	-600.00	-2,252.00
Advertising	-50.00	0.00
Misc	-100.00	0.00
I Love Haw Creek Stickers	0.00	-221.00
Yard Sale Expenses	0.00	-97.00
<b>Total Projected Expenditures</b>	<b>-2,451.00</b>	<b>-3,987.00</b>

**2018 Projected Revenues over Expenses** 1,849.00

**Balance 3/31/18** 8,603.00

## Questionnaire for Haw Creek

1. What do you love about living in Haw Creek?
2. Is there anything that would make life better for you here?
3. What concerns do you have about Haw Creek neighborhood?
4. Do you want to see bike lanes and sidewalks in Haw Creek?
5. What would you be willing to do to get more of what you want?
6. Would you come to a meeting to discuss sidewalks and bike lanes?
7. Would you fill out a survey monkey to share your thoughts? (get their e-mail address)